

EMPLOYEE CONFIDENTIALITY AGREEMENT

“EMPLOYEE”: _____
(Name of Employee)

“FUNERAL HOME”: _____
(Name of Funeral Home)

1. Legal Requirement.

Section 4717-1-18(C) of the Ohio Administrative Code requires the Funeral Home and all of its employees to protect confidences, privacies, or secrets of any family served by the Funeral Home, the knowledge of which was acquired through the Funeral Home’s professional relationship with the family.

2. Confidentiality Obligation of Employee.

Employee acknowledges the legal obligation of the Funeral Home to protect any confidences, privacies or secrets of families served by the Funeral Home. Employee agrees that the Employee will not disclose, directly or indirectly, to anyone outside of the Funeral Home or, unless there is a need to know, to anyone associated with Funeral Home, any confidences, privacies or secrets of any family members served by the Funeral Home. This obligation of confidentiality includes any information regarding the appearance of deceased remains, circumstances or causes of death, medical conditions, or other information regarding the decedent not otherwise known to the public or available through public documents.

3. Indemnification.

Employee understands and agrees the obligation to maintain confidentiality is paramount to the success and survival of the Funeral Home. Employee agrees to indemnify and hold harmless the Funeral Home from any claims or damages the Funeral Home may suffer as a result of Employee’s breach of the confidentiality obligations hereunder.

IN WITNESS WHEREOF, the Employee hereby agrees to the foregoing.

WITNESS:

EMPLOYEE SIGNATURE:

DATE: _____